SIMPCW
Box 220, Barriere, BC, V0E 1E0
Phone (250) 672-9995
Fax (250) 672-5858

JOB POSTING

POSITION/TITLE: **Transfer Station Attendant**
DEPARTMENT: **Operations and Maintenance**
SUPERVISOR: **Maintenance Manager**
TERM: **Part-time (up to 20 hours/week)**

Simpcw First Nation is seeking a reliable and motivated Transfer Station Attendant to support the operations of our waste management facility. This role is part of the Operations & Maintenance Division, which oversees community infrastructure including buildings, water systems, waste management, and equipment.

Nature & Scope of Work
The Transfer Station Attendant is responsible for the safe, efficient, and orderly operation of the transfer station. This includes assisting community members, monitoring materials brought to the site, and maintaining a clean and organized work environment.

Duties and Responsibilities
- Greet and direct visitors to appropriate disposal and recycling areas
- Monitor incoming materials and ensure only approved items are accepted
- Inform visitors of proper disposal options for non-accepted materials
- Sort recyclable materials
- Maintain cleanliness and organization of the transfer station
- Ensure the site is secure at opening and closing

Qualifications
- Valid BC Driver's License
- Reliable and punctual
- Strong communication and customer service skills
- Ability to work independently
- Comfortable working outdoors in varying weather conditions
- Basic knowledge of waste sorting and recycling is an asset

Experience
- Experience in residential construction, maintenance, or renovations
- Strong hands-on experience in general repairs and troubleshooting
- Experience working in a First Nation organization or community is an asset

Working Conditions
- Primarily outdoor work in all weather conditions
- Shelter is available on-site

Hours of Work
Wednesday and Sundays. Summer operations – 10 hours per day. Winter operations – 7 hours per day.

Pay Range
$20.00 - $23.00 per hour, based on qualifications and experience

Submit Applications To
Please submit a cover letter and resume demonstrating your qualifications and experience to:
employment@simpcw.com and/or earl.celesta@simpcw.com

This posting may remain open until the position is filled. Only those selected for an interview will be contacted. Preference will be given to persons of Simpcw or Aboriginal ancestry as per Section 16 (1) of the *Canadian Human Rights Act*. Appointment to this position will require a formal criminal record check, the details of which may preclude an offer of employment being finalized.