

## Health, Safety & Environment (HSE) Manager, Major Projects Project Term (May – November)

### Job Summary:

Reporting to and under the general direction of the Corporate HSE Manager, the **Health, Safety & Environment (HSE) Manager, Major Projects** actively promotes the health, safety, and environmental culture to all levels of employees with the policies and procedures of the Health, Safety and Environmental Program. This position is located part time in Valemount, BC.

### Responsibilities:

- Ensure all aspects of Health and Safety are legislatively compliant
- Act as a safety champion, promoting a positive safety culture.
- Influence and motivate a variety of people to ensure commitment to the overall HSE program and client safety requirements.
- Development of safety plans, safe programs and campaigns to promote health and safety initiatives
- Safety Performance monitoring and coaching to team leaders on performance
- Maintain regular communication with project client on all HSE topics relevant to the project
- Address non conformance incidents and implement action plans for improvement
- Mentor HSE Advisors and provide direct management and task delegation
- Conduct workplace inspections and incident investigations with complete root cause analysis, behavioural observations and audits, and implement follow up actions
- Support and assist in the development of return to work and modified work programs
- Develop and implement site specific workplace safety plans (emergency response plans, traffic management, fall protection, etc)
- Oversee the site-specific orientation and other relevant safety presentations for employees, owners, sub-contractors and clients, initiating development and updates in collaboration with HSE Advisors
- Working in tandem with the Training Coordinator, facilitate and/or coordinate training on all relevant HSE topics
- Prepare internal safety audits
- Collection and analysis of statistics to identify trends and implement solutions
- Develop safety alerts and bulletins based on relevant topics and identified trends
- Other duties as required to support health and safety initiatives





### Requirements:

- CRSP or CRST designation is required for client site access
- Post-secondary Degree or Diploma in Occupational Health & Safety study, Hygiene and or other relevant education is an asset
- Minimum of three (3) years' experience managing occupational health, safety and environment (HSE) program or similar role in a dynamic, fast paced environment
- Flexible to work long hours and out of town for extended period periods when required
- Civil Construction and Pipeline Construction experience considered an asset
- Superior communication skills (oral and written)
- Sense of urgency with the ability to respond in a timely and efficient manner
- Excellent organizational and planning skills and the ability to balance multiple priorities
- Ability to utilize technology to create customized reporting to support business objectives
- Intermediate user level in Microsoft Office Programs such as Word, Excel, PowerPoint and Outlook
- Exceptional attention to detail with the ability to follow through and deliver results
- Must possess tact, diplomacy and the ability to maintain a high level of confidentiality
- Ability to work collaboratively in a team environment
- Solid organizational skills including attention to detail and multitasking skills
- Strong levels of personal and professional integrity
- Experience working with First Nations people is valued
- Knowledge of the Simpcw First Nations community is valued

### What we offer:

- Competitive Compensation
- Positive and collaborative team
- Meaningful work

**Note:** Pre-Employment Drug and Alcohol Testing may be required

**Application Deadline:** Open until filled.

Thank you for your interest, however only those selected for interviews will be contacted.  
Preference will be given to qualified applicants of Aboriginal ancestry as per  
***Canada's Human Rights Act and legislation surrounding Employment Equity.***

Please submit cover letter and resume via email to [HR@SimpcoResourcesGroup.com](mailto:HR@SimpcoResourcesGroup.com) with the Subject Line: **HSE Manager, Major Projects**

