

SUMMER STUDENT EMPLOYMENT

Natural Resource Department (NRD) and the Education Department are accepting applications for summer student employment. This is summer employment opportunity for students (highschool or post-secondary) with a tentative scheduled start date of **Post-secondary Student Start date May 18th to August 28, 2025** and **Highschool Student Start date: July 6 to August 28, 2025**.

Reporting directly to the Natural Resource Department Manager; unless otherwise directed. Will take part in a wide variety of capacity building – archaeology, fisheries, wildlife, gathering and/or office work. NRD will also consider hiring more summer students, dependent on number of applications.

The duties include:

- Participates in field work (survey, excavation and/or data collection) to gather information concerning archaeological, cultural heritage resources, fisheries and/or wildlife.
- Identify and record areas of archaeological potential, archaeological sites, traditional use sites, fisheries or wildlife issues.
- Assist with preliminary field reconnaissance surveys (PFRs) and Archaeology Impact Assessments (AIAs).
- Prepare and submit daily reports and other records (video, pictures) with regards to the summer employment activities, as required.
- Learn how to access and manage reports, research, and cultural knowledge.
- Participate in gathering/harvesting of medicine or berries for the Community.
- Participate in salmon harvesting, fish fence, fish counts and Dunn Creek Hatchery activities.
- Assist with office administration duties;
- Attending all culturally related activities, as directed.
- Arriving on time each day fully prepared for that day's work inside/outside.
- Participating in training sessions and activities, as required.
- Assist with event's being held by Simpcw First Nation.

Qualifications:

- Must have attended school in the previous academic year and to be returning to studies in the next semester.
- Valid Social Insurance Number (SIN).
- First Aid Level I with Transportation Endorsement, or willing to acquire.
- Class 5 or Class 7 BC Driver's License and a clean driver's abstract, or willing to acquire.
- Name-based or Certified Criminal Record Check with vulnerable sector check, this is dependent upon age.

Knowledge and Abilities:

- Knowledge of the Secwepemc culture and traditions, and protocols.
- Excellent verbal, written, interpersonal communication skills.
- Must demonstrate tact, patience, and respect for youth, staff, and community members.
- Maintain ethics and confidentiality.
- Proficient in Microsoft Outlook and working knowledge of Microsoft Word, PowerPoint, Publisher and Excel.
- Must have strong teamwork and cooperation, and service orientation.
- Ability to work in multi-cultural settings and independently with minimal supervision.
- Ability to manage time wisely in order to arrive to work on time.
- Respect for other youth, training facilitators, and staff

Wage: Commesurate with experience

Application deadline: May 4th, 2026 for Post-Secondary Students; June 8th, 2026 for High School Students

Interviews:

Please submit a resume that demonstrates your qualifications and experience for the position to:

SimpCW First Nation
c/o Mary Mackenzie, Education & Training Coordinator
PO Box 220 7555 Dunn Lake Road Barriere, BC V0E 1E0
Email: education.coordinator@simpCW.com
Fax: (250) 672-9928

This posting may remain open until the position is filled. Only those selected for an interview will be contacted. Preference will be given to persons of Simpcw or Aboriginal ancestry as per Section 16(1) of the *Canadian Human*

Rights Act. Appointment to this position will require a formal criminal record check, the details of which may preclude an offer of employment being finalized.