



JOB POSTING

POSITION/TITLE: Housing Maintenance Worker
DEPARTMENT: Housing
SUPERVISOR: Housing Manager
TERM: Full-time (35 hours/week)

Simpcw is a progressive organization with its main office located in Chu Chua near Barriere, BC, less than a one-hour drive from Kamloops, BC. The Housing Department is responsible for the management, maintenance, and improvement of Simpcw First Nation housing to ensure safe, functional, and sustainable living conditions for community members.

Nature & Scope of Work

The Housing Maintenance Worker works under the direction of the Housing Manager and is responsible for performing maintenance, repair, and construction work on Simpcw First Nation housing units.

This is a hands-on trades position focused on the execution of maintenance, repair, and construction tasks to ensure homes are safe, functional, and well-maintained. The position works independently to complete assigned tasks and supports the overall delivery of housing services within the community.

Duties and Responsibilities

- Perform routine maintenance and repairs on housing units, including carpentry, basic plumbing, and minor electrical work (within certification limits)
- Complete assigned work orders in a timely and professional manner
- Troubleshoot and resolve maintenance issues efficiently
- Assist with housing renovations, upgrades, and new construction projects
- Conduct inspections to identify maintenance needs and safety concerns
- Report major deficiencies, structural concerns, or required capital repairs to the Housing Manager
- Support contractor work and ensure quality standards are met
- Maintain tools, equipment, and vehicles in good working condition
- Ensure worksites are clean, organized, and safe
- Follow all health and safety practices and use appropriate personal protective equipment (PPE)
- Communicate respectfully with tenants while performing work and provide basic guidance on home care where appropriate
- Maintain confidentiality on all matters relating to the affairs of Simpcw
- Perform all duties in accordance with Simpcw policies, standards, and procedures
- Perform other related duties as required

Qualifications

- Red Seal certification in a relevant trade (Carpentry preferred), or actively working toward certification
- Valid BC Driver's License
- WHMIS and safety training (or willingness to obtain)

Experience

- Experience in residential construction, maintenance, or renovations
- Strong hands-on experience in general repairs and troubleshooting
- Experience working in a First Nation organization or community is an asset

Skills and Abilities

- Strong technical and hands-on trade skills
- Ability to work independently and complete assigned tasks
- Strong problem-solving and troubleshooting abilities
- Good communication and interpersonal skills
- Ability to manage time effectively and meet deadlines
- Strong work ethic and reliability
- Respectful and professional when interacting with community members

Working Conditions

- Physical work including lifting, bending, and use of tools and equipment
- Indoor and outdoor work in varying weather conditions
- Travel within the community to housing units

- Occasional after-hours work for urgent repairs

Hours of Work

Normal day shift – Monday to Friday (hours to be confirmed). Occasional evening or weekend work may be required.

Pay Range

\$22.00 - \$32.00 per hour, based on qualifications and experience

Submit Applications To

Please submit a cover letter and resume demonstrating your qualifications and experience to:

employment@simpcw.com and/or tom.eustache@simpcw.com

This posting may remain open until the position is filled. Only those selected for an interview will be contacted. Preference will be given to persons of Simpcw or Aboriginal ancestry as per Section 16 (1) of the *Canadian Human Rights Act*. Appointment to this position will require a formal criminal record check, the details of which may preclude an offer of employment being finalized.