

# Job Posting

## Facilities Grounds Keeper

Located in the North Thompson valley, at Simpcw Resources Group we provide environmental, management, and operational services while preserving Simpcw culture and heritage with respect towards the environment. Our goals include creating economic growth from the commercial development of natural resources within the Simpcw'ulécw (Simpco Territory) by being the major contractor and competing for work in both the public and private sectors.

### Current Opportunities:

Reporting to our Asset Manager, the Facilities Grounds Keeper will be responsible for ensuring the proper upkeep, safety, and appearance of multiple Simpcw Resources Group office buildings, as well as our local retail businesses, and their surrounding parking lots.

### Responsibilities:

- Perform regular maintenance and upkeep of grounds, including mowing, trimming, weeding, watering, and planting.
- Maintain landscaping to ensure a clean, safe, and attractive appearance of all outdoor areas.
- Conduct snow and ice removal from parking lots, walkways, and entrances to ensure safe access during winter months.
- Complete minor facility repairs such as painting, light fixture replacement, plumbing fixes, and general handyman tasks.
- Inspect buildings, grounds, and equipment regularly to identify maintenance needs or safety hazards.
- Operate and maintain groundskeeping tools and equipment safely and efficiently.
- Assist with seasonal projects, preventive maintenance, and coordination of outside contractors when needed.
- Ensure compliance with safety procedures and maintain cleanliness of maintenance areas.
- Other duties as assigned.

### Qualifications

- High school diploma or equivalent; additional training in maintenance, landscaping, or a related field is an asset.
- Valid **Class 5 driver's license** with a **clean driver's abstract**.
- Proven ability and experience in **safely operating vehicles with a small trailer**.
- Previous experience in **groundskeeping, landscaping, snow removal, or facility maintenance**.





- Basic knowledge of tools, equipment, and safety procedures related to maintenance and grounds care.
- Ability to perform physical tasks such as lifting, shoveling, and operating outdoor equipment in various weather conditions.
- Strong organizational and time management skills with the ability to work independently or as part of a team.
- Reliability, attention to detail, and commitment to maintaining clean, safe, and well-kept facilities.
- Experience working with First Nations people is valued
- Knowledge of the SimpCW First Nations community is valued

**What we offer:**

- Competitive Compensation
- Positive and collaborative team
- Meaningful work

**Note:** Pre-Employment Drug and Alcohol Testing may be required

**Application Deadline:** Open until filled.

Thank you for your interest, however only those selected for interviews will be contacted.  
Preference will be given to qualified applicants of Aboriginal ancestry as per  
***Canada's Human Rights Act and legislation surrounding Employment Equity.***

Please submit cover letter and resume via email to [HR@SimpCWResourcesGroup.com](mailto:HR@SimpCWResourcesGroup.com) with the  
Subject Line: **Facilities Ground Keeper**

