



Simpco Health Program

Box 220
Barriere, BC, V0E 1E0
Tel: (250) 672-9925 Fax: (250) 672-5500

Employment Opportunity Community Posting

Assisted Living - Housekeeper

The Simpcw Health Program is accepting applications for a part-time Assisted Living – Housekeeper – **up to 35 hours/week**, with the potential for additional hours based on the needs of the clients.

Job Responsibilities:

Under the supervision of the Home and Community Care Nurse Supervisor, the Assisted Living – Housekeeper is responsible for:

- Assisting families and community with the provision of housekeeping activities to improve and create a safe and supportive environment for clients
- Housekeeping duties such as cleaning the kitchen/bathroom, changing bedding/linens, laundry, vacuuming, dusting, washing floors, etc.
- Deep cleaning such as washing windows, cleaning behind appliances, organizing cupboards, etc.
- Seasonal supports such as packing in wood, clearing walkways
- Medical and non-medical client transportation
- Assisting the Home Care Aide, when required
- Other related duties assigned by the Nursing Supervisor

Qualifications:

- Grade 12 graduate and relevant work experience
- A valid Class 5 Driver's License, a current Criminal Records Check, a clean Driver's Abstract
- Current First Aid Certificate (or ability to obtain First Aid Certificate once hired)

Knowledge and Abilities:

- Knowledge of First Nations culture and traditions
- Ability to work independently and in a team environment, with minimal supervision
- Proven ability and desire to work effectively with clients
- Flexibility with work schedule
- Personal holistic self-care plan
- Strong verbal, written, and interpersonal communication skills

Wages: commensurate with experience and credentials

Application deadline: Until Filled.

Send resume and cover letter to:

Brenna Celesta, Health Clerk
ATTENTION: Brenna Celesta
Simpco Health Program
P.O. Box 220, Barriere, B.C. V0E 1E0
Phone: 250-672-9995 Fax: 250-672-5500
Email: health.clerk@simpco.com

Preference will be given to qualified applicants of Aboriginal ancestry per Canada's Human Rights Act and legislation surrounding Employment Equity. Preference will also be given to a Simpcw First Nation Band Member or a permanent resident of the Simpcw First Nation.