



Simpcw Health Program
Box 220
Barriere, BC, V0E 1E0
Tel: (250) 672-9925 **Fax:** (250) 672-5500

Community Posting Temporary Backfill

Head Start – Early Childhood Educator Assistant (ECE-A) or Responsible Adult – 27.5 hours/week, following Neqweyqwelsten School's yearly calendar.

Position Overview

The Simpcw Health Program is accepting applications for an ECE-A or a Responsible Adult to provide daily assistance with our child-centred Head Start Program, committed to culturally grounded, inclusive early learning. Our program integrates language, cultural teachings, and community knowledge to support children and families holistically. The successful candidate will help support educators in providing a nurturing, culturally rich early learning environment. *Priority will be given to candidates with an ECE Assistant certification. This position will remain in place until the incumbent returns, with potential for casual work afterward depending on program needs.*

Key Responsibilities

- Provide direct supervision and care for children in the Head Start program
- Support early childhood educators in daily routines, activities, and transitions
- Help integrate language, cultural teachings, traditions, and community values into programming
- Build warm, respectful relationships with children, families, and colleagues
- Support a safe, inclusive, and culturally responsive environment
- Follow all safety and organizational policies

Qualifications

- ECE Assistant (ECE-A) certification (priority consideration)
- Meets *BC Responsible Adult* requirements or has relevant work/volunteer experience
- Experience in culturally diverse or community-based early childhood settings is an asset
- Willingness to learn and support cultural and language programming
- Current First Aid with CPR-C (or willingness to obtain)
- Food Safe certification (or willingness to obtain)
- Clear Criminal Record Check with Vulnerable Sector Screening
- Class 5 Driver's License, and Driver's Abstract
- Strong communication, teamwork, and relationship-building skills

What We Offer

- Supportive and collaborative team environment
- Opportunities for cultural learning and community engagement
- Competitive wage: \$18 - \$21.89 per hour, based on credentials and/or experience
- Meaningful work supporting children and families

Closing Date: December 17, 2025

Start Date: January 5, 2026

How to Apply

Send cover letter and resume to:

Simpcw First Nation - Head Start Program

Attention: Shelley Lampreau

P.O. Box 220, Barriere, B.C. V0E 1E0

Phone: 250-672-9925 **Fax:** 250-672-5500

Email: health.clerk@simpcw.com

Preference will be given to qualified applicants of Aboriginal ancestry, in accordance with Canada's Human Rights Act and the legislation governing Employment Equity. Preference will also be given to a Simpcw First Nation Band Member or a permanent resident of the Simpcw First Nation.